



BMCDS COMMITTEE MEMBER GUIDELINES

The following guidelines are made to better help potential and existing committee members understand the commitment expected while serving.

- It is expected that committee members attend the majority of committee meetings (including AGM and any EGMs).
 - As a guide, it is felt that any committee member who misses significant quantity of meetings in any year is deemed to be uninterested and may be removed.
 - In this instance their regular membership would stay in place.
- Based on the theory that a committee member should not be placed in a position where a conflict of interest should occur, the member should declare any other committee or management positions in which they serve.
 - This bears particular importance when the conflict occurs with another similar theatre-based society or entity, however any potential conflicts should be declared for the good of the society.
 - Should a conflict arise (either prior to, or during service on the BMCDS Committee), it will be discussed by the Executive Committee and the member (and wider as deemed appropriate) and a decision made.
 - If a conflict should result in the member being asked to resign from the committee, their regular membership remain intact (except in exceptional circumstances, which would require discussion by the full committee, excepting the member in question).
- Committee members are always expected, to purport themselves in a manner that befits their position in the society.
 - This would include actions (including on social media and in any public forums) that would reflect negatively against the society in an unjustified manner.
 - Such action may lead to their removal from the committee/society.
- There is a responsibility amongst all members, but committee in particular, to bring to the attention of the rest of the committee any information that requires action - child protection is the obvious one, but also any discriminatory actions or incidents.
- Due to the nature of the society's Limited status, it is a requirement that all committee members are officially made Directors of the company.
 - If this is not possible for a particular individual, it can be discussed with the Executive Committee and may be waived in special circumstances.